

MANAGEMENT/SUPERVISION, A.S.

Management/supervision focuses on the role of the first-line supervisor. Critical thinking skills are emphasized as business and management theories are explored to enhance decision making, leadership, team building, and motivating employees in a supervisory capacity. Primary management functions of planning, organizing, directing, and organizational change are identified and analyzed. The Associate degree in Management/Supervision requires completing 60 units, of which 18 units are required courses and an additional 6 units from a list of elective courses. Both the Associate degree and the Certificate share the same lists of required specific coursework with the difference being the required general education pattern for the degree.

AS.MGT

Program Map Design Your Future!

Begin by exploring MSJC program maps to find career or transfer (<https://msjc.emsicc.com/?radius=®ion=All%20Regions>) opportunities. Program maps show the recommended course sequence that leads to graduation or transfer. The maps were developed by program experts to give you the skills and knowledge you need to succeed.

- **Starting in Spring?** Choose Fall Semester 1 courses.
- **Are you a part-time student?** Start Fall Semester 1 courses and follow the course sequence.

MSJC General Education Option A

Fall Semester 1		Units
BADM-103	Introduction to Business	3
ENGL-101	College Composition	3
CSCR-100	College Success and Career Readiness	3
COMM-100	Public Speaking	3
MATH-140	Introduction to Statistics ¹	3
Units		15

Spring Semester 1		Units
CAPP-122	Using Microsoft Excel	3
MGT-760	Elements of Supervision	3
PS-101	Introduction to American Government and Politics	3
ECON-202	Principles of Microeconomics	3
BADM-104	Business Communications	3
Units		15

Fall Semester 2		Units
MGT-500	Introduction to Management (formerly MGT-103)	3
ENVS-100	Humans and Scientific Inquiry	3
PHIL-105	Introduction to Ethics	3
BADM-730	Introduction to Project Management	3
Select one of the following:		3
PS/ETHS-103	Ethnic Politics in America	
ETHS-112	Introduction to Chicana/o/x Studies	

ETHS/SJS-113	Introduction to Black Studies	
ETHS/HIST-160	Black History in American Context	
LIT/ETHS-240	American Indian Literature (formerly ENGL-240)	
LIT/ETHS-275	Latinx/Chicanx Literature	
LIT/ETHS-280	Multiethnic Literature (formerly ENGL-280)	
ANTH/HIST-121	Indigenous Peoples of California	
Units		15
Spring Semester 2		
MGT/ENGR-505	Organizational Behavior (formerly MGT-108)	3
ECON-201	Principles of Macroeconomics	3
MGT-520	Principles of Marketing Management	3
PSYC-101	Introduction to Psychology	3
BADM-545	Business Computer Applications	3
BADM-549	Work Experience Education: Business Administration	1
Units		16
Total Units		61

¹ **AREA G (Math Competency) can be demonstrated by a high school math course at or above the level of Algebra 2 with a grade of C or better.**

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Requirements

An Associate Degree in this program requires students to complete MSJC's local General Education, Option A, by fulfilling all general education areas. In addition, students must complete all major requirements and complete an overall total of 60 degree applicable units with a minimum 2.0 GPA.

Course	Title	Credits
MSJC General Education Option A (https://catalog.msjc.edu/degrees-certificates-curricula/general-education-option-a/)		24
Required Management/Supervision Courses		18
Management/Supervision Elective Courses		6
Electives (as needed to reach 60 units)		

Course	Title	Credits
Required Courses		
BADM-103	Introduction to Business	3
or BADM-103H	Honors Introduction to Business	
BADM-104	Business Communications	3
or BADM-104H	Honors Business Communications	
BADM-545	Business Computer Applications	3
MGT-760	Elements of Supervision	3
MGT-500	Introduction to Management (formerly MGT-103)	3
MGT/ENGR-505	Organizational Behavior (formerly MGT-108)	3

Elective Courses		Credits
Select two of the following:		6

ACCT-740	Accounting for Non-Accountants and Entrepreneurs
BADM-730	Introduction to Project Management
CAPP-122	Using Microsoft Excel
ECON-202	Principles of Microeconomics
or ECON-202H	Honors Principles of Microeconomics
PSYC-101	Introduction to Psychology
or PSYC-101H	Honors Introduction to Psychology

Total Units**24**

Career Exploration

Discover information about careers that interest you!

1. Take a **Career Quiz** (<https://msjc.emsicc.com/assessment/>) to learn about yourself and receive career suggestions based on your interests.
2. Search available **in-demand jobs** (<https://msjc.emsicc.com/browse-careers/>) in your career areas of interest and find up-to-date salaries and education requirements.
3. Find the **MSJC Program** (<https://msjc.emsicc.com/browse-programs/>) that connects your interests to a career.

Note: There are no guaranteed positions for students completing these programs. Education and work experience required will vary by employer. The salary and benefits for specific occupations will be dependent on work experience, education, background, and employer.