

# PROJECT MANAGEMENT CONCENTRATION EMPLOYMENT CONCENTRATION

Certificate classes must be completed within a two-year period to be valid. Certificate is valid for two years after issuance. Students must complete an employment concentration certificate application form (available in the Business Department office) after completion of all certificate classes in order to receive certificate.

ECC.BUS.PM

## Program Map Design Your Future!

Begin by exploring MSJC program maps to find a career or transfer (<https://msjc.emsicc.com/?radius=&region=All%20Regions>) opportunities. Program maps show the recommended sequence of courses that lead to graduation or transfer. The maps were developed by program experts to give you the skills and knowledge you need to succeed.

- **Starting in Spring?** Choose Fall Semester 1 courses.
- **Are you a part-time student?** Start Fall Semester 1 courses and follow the course sequence.

| Fall Semester 1    |   | Units    |
|--------------------|---|----------|
| MGT-500            | Introduction to Management (formerly MGT-103) | 3        |
| CAPP-740           | Using Microsoft Project (formerly CAPP-098)   | 3        |
| <b>Units</b>       |   | <b>6</b> |
| Spring Semester 1  |   |          |
| MGT-770            | Productivity Management (formerly MGT-133)    | 3        |
| <b>Units</b>       |   | <b>3</b> |
| <b>Total Units</b> |   | <b>9</b> |

## Requirements

| Course                  | Title   | Credits  |
|-------------------------|---|----------|
| <b>Required Courses</b> |   |          |
| CAPP-740                | Using Microsoft Project (formerly CAPP-098)   | 3        |
| MGT-500                 | Introduction to Management (formerly MGT-103) | 3        |
| MGT-770                 | Productivity Management (formerly MGT-133)    | 3        |
| <b>Total Units</b>      |   | <b>9</b> |

## Career Exploration

Discover information about careers that interest you!

1. Take a Career Quiz (<https://msjc.emsicc.com/assessment/>) to learn about yourself and receive career suggestions based on your interests.
2. Search available in-demand jobs (<https://msjc.emsicc.com/browse-careers/>) in your career areas of interest and find up-to-date salaries and education requirements.
3. Find the MSJC Program (<https://msjc.emsicc.com/browse-programs/>) that connects your interests to a career.

Note: There are no guaranteed positions for students completing these programs. Education and work experience required will vary by employer. The salary and benefits for specific occupations will be dependent on work experience, education, background, and employer.