

# AMERICANS WITH DISABILITIES ACT (ADA)

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Mt. San Jacinto College is committed to compliance with both the spirit and the letter of the Americans with Disabilities Act, as well as the Rehabilitation Act of 1973, and other laws protecting the rights of persons with disabilities. The Board of Trustees has established compliance with the Americans with Disabilities Act as an institutional priority, where this will not pose an undue burden or fundamentally alter the programs of the institution. The Director of Student Judicial Affairs, or designee, is the Americans with Disabilities Act coordinator for the district. Student and community members with concerns related to access to the college's facilities, programs and services should contact the Director of Student Judicial Affairs. Employees or employment applicants with ADA related concerns should also contact the Director of Student Judicial Affairs or Chief Human Resources Officer.

Should an individual feel that there has been an inappropriate restriction of access to employment or educational opportunities for one or more qualified persons with one or more disabilities, and an adequate remedy has not been forthcoming from the appropriate college office, that individual may file a petition in accordance with the following procedures:

- Petition for Review of Access to Employment shall be filed with the Chief Human Resources Officer or designee, who shall investigate each complaint and respond within ten (10) working days.
- Petition for Review of Access to Educational Opportunity shall be filed with the Director of Student Judicial Affairs or designee, who shall investigate each complaint and respond within ten (10) working days.
- The response to the petition shall include either a statement of what remedy to the complaint will be provided, or establish the date for a hearing by the A.D.A. Task Force. • Should a hearing be called, it will take place within thirty (30) working days from the date of notice.
- Following the hearing, the A.D.A. Task Force will provide a written response within ten (10) working days following the hearing.
- If the response of the ADA Coordinator (or designee) or of the hearing does not resolve the concerns of the petitioner, an appeal may be filed with the Superintendent/President who shall respond to the petition within ten (10) working days.
- Should the Superintendent/President's response not satisfy the petitioner, the Board of Trustees shall be the last level of appeal. The decision of the Board of Trustees shall be final.