

CERTIFICATES

Certificate Programs are primarily business and technical programs for students desiring education beyond high school. These programs provide opportunities for students to prepare themselves for a wide variety of careers. In most cases these programs are planned without regard to transfer schools; however, many courses are transferable to four-year colleges or universities if students change their educational goals.

MSJC offers two types of certificates, **State Approved Certificates of Achievement** and **Locally Approved Employment Concentrations**, which prepare students for entry-level employment or further study, add special knowledge and skills to existing occupational competence, or mark an accomplishment in a particular area.

A **Certificate of Achievement** is a sequence of courses usually consisting of 18 or more units of degree-applicable coursework that has been approved by the State Chancellor's Office. Students who successfully petition for a Certificate of Achievement will have the name of the certificate appear on their official transcripts. Students are required to have a minimum 2.0 GPA and complete 12 units of residency at MSJC

An **Employment Concentration** is a sequence of courses consisting of fewer than 18 units of degree-applicable coursework. Students who successfully petition for an Employment Concentration will not have the name of the certificate appear on their transcript. Students are required to have a minimum 2.0 GPA and complete 12 units of residency at MSJC.

State Approved Certificates of Achievement

- Accounting Certificate (<https://catalog.msjc.edu/instructional-programs/business-business-administration/accounting-certificate/>)
- Administration of Justice Certificate (<https://catalog.msjc.edu/instructional-programs/administration-justice/administration-justice-certificate/>)
- Associate Teacher Low-Unit Certificate (<https://catalog.msjc.edu/instructional-programs/teacher-education-developmental-studies/associate-teacher-low-unit-certificate/>)
- Audio Technology Certificate (<https://catalog.msjc.edu/instructional-programs/audio-video-technology/audio-technology-certificate/>)
- Automotive/Transportation Technology Certificate (<https://catalog.msjc.edu/instructional-programs/automotive-transportation-technology/automotive-transportation-technology-certificate/>)
- Business Administration Certificate (<https://catalog.msjc.edu/instructional-programs/business-business-administration/business-administration-certificate/>)
- Business, Clerical Certificate (<https://catalog.msjc.edu/instructional-programs/business-office-administration/business-clerical-certificate/>)
- Business, Office Administration Technician Certificate (<https://catalog.msjc.edu/instructional-programs/business-office-administration/business-office-administration-technician-certificate/>)
- California Preschool Foundations and Framework Low-Unit Certificate (<https://catalog.msjc.edu/instructional-programs/teacher-education-developmental-studies/california-preschool-foundations-framework-low-unit-certificate/>)
- Dance Certificate (<https://catalog.msjc.edu/instructional-programs/dance/dance-certificate/>)
- Digital Media Certificate (<https://catalog.msjc.edu/instructional-programs/digital-media/digital-media-certificate/>)
- Early Intervention and Inclusion Certificate (<https://catalog.msjc.edu/instructional-programs/teacher-education-developmental-studies/early-intervention-inclusion-certificate/>)
- Engineering Technologist Support Certificate (<https://catalog.msjc.edu/instructional-programs/engineering-technology/engineering-technologist-support-certificate/>)
- Fire Technology Certificate (<https://catalog.msjc.edu/instructional-programs/fire-technology/fire-technology-certificate/>)
- General Education Breadth, CSU (<https://catalog.msjc.edu/instructional-programs/general-education-breadth/general-education-breadth-csu/>)
- General Education Breadth, IGETC (<https://catalog.msjc.edu/instructional-programs/general-education-breadth/general-education-breadth-iget/>)
- Geographic Information Science Certificate (<https://catalog.msjc.edu/instructional-programs/geography-geographic-information-science/geographic-information-science-certificate/>)
- Honors Enrichment Program Completion Certificate (<https://catalog.msjc.edu/instructional-programs/honors-enrichment-program/honors-enrichment-program-completion-certificate/>)
- Infant Toddler Teacher Low-Unit Certificate (<https://catalog.msjc.edu/instructional-programs/teacher-education-developmental-studies/infant-toddler-teacher-low-unit-certificate/>)
- Internet Authoring, Certificate (<https://catalog.msjc.edu/instructional-programs/computer-information-systems/internet-authoring-certificate/>)
- Interpreter Preparation Certificate (<https://catalog.msjc.edu/instructional-programs/asl-interpretation-translation/interpreter-preparation-certificate/>)
- Management/Supervision Certificate (<https://catalog.msjc.edu/instructional-programs/management-supervision/management-supervision-certificate/>)
- Musical Theater Certificate (<https://catalog.msjc.edu/instructional-programs/musical-theater/musical-theater-certificate/>)
- Networking Certificate (<https://catalog.msjc.edu/instructional-programs/computer-information-systems/networking-certificate/>)
- Photography Certificate (<https://catalog.msjc.edu/instructional-programs/photography/photography-certificate/>)
- Programming Certificate (<https://catalog.msjc.edu/instructional-programs/computer-information-systems/programming-certificate/>)
- Real Estate Certificate (<https://catalog.msjc.edu/instructional-programs/real-estate/real-estate-certificate/>)
- Small Business/Entrepreneurship Certificate (<https://catalog.msjc.edu/instructional-programs/business-business-administration/small-business-entrepreneurship-certificate/>)
- Teacher Certificate (<https://catalog.msjc.edu/instructional-programs/teacher-education-developmental-studies/teacher-certificate/>)
- Technical Theater Certificate (<https://catalog.msjc.edu/instructional-programs/theater-arts/technical-theater-certificate/>)
- Turf & Landscape Management Certificate (<https://catalog.msjc.edu/instructional-programs/horticulture-turf-landscape-management/turf-landscape-management-certificate/>)
- Water Technology Certificate (<https://catalog.msjc.edu/instructional-programs/water-technology/water-technology-certificate/>)

Locally Approved Employment Concentrations

For more information, see the specific program planning guides in this catalog and visit the counseling center for program planning prior to initial enrollment.

- Business Information Analysis Employment Concentration (<https://catalog.msjc.edu/instructional-programs/business-business-administration/business-information-analysis-ecc/>)
- Communication, Teamwork and Leadership Employment Concentration (<https://catalog.msjc.edu/instructional-programs/communication-studies/communication-teamwork-leadership-ecc/>)
- Computer Forensics Employment Concentration (<https://catalog.msjc.edu/instructional-programs/administration-justice/computer-forensics-ecc/>)
- Computer Hardware Specialist Certification (<https://catalog.msjc.edu/instructional-programs/computer-information-systems/computer-hardware-specialist-certification/>)
- Corrections Employment Concentration (<https://catalog.msjc.edu/instructional-programs/administration-justice/corrections-ecc/>)
- Cybersecurity Employment Concentration (<https://catalog.msjc.edu/instructional-programs/computer-information-systems/cybersecurity-employment-concentration/>)
- Digital Media Design Employment Concentration (<https://catalog.msjc.edu/instructional-programs/digital-media/digital-media-design-ecc/>)
- Digital Visual Effects Employment Concentration (<https://catalog.msjc.edu/instructional-programs/digital-media/digital-visual-effects-ecc/>)
- Dual Diagnosis Employment Concentration (<https://catalog.msjc.edu/instructional-programs/alcohol-drug-studies/dual-diagnosis-ecc/>)
- Emergency Medical Technician (EMT) Advanced Employment Concentration (<https://catalog.msjc.edu/instructional-programs/allied-health/emergency-medical-technician-emt-advanced-ecc/>)
- Emergency Medical Technician (EMT) Employment Concentration (<https://catalog.msjc.edu/instructional-programs/allied-health/emergency-medical-technician-emt-ecc/>)
- Engine Performance Technician Employment Concentration (<https://catalog.msjc.edu/instructional-programs/automotive-transportation-technology/engine-performance-technician-ecc/>)
- Fire Academy Preparation Employment Concentration (<https://catalog.msjc.edu/instructional-programs/fire-technology/fire-academy-preparation-ecc/>)
- General Certification Technician Employment Concentration (<https://catalog.msjc.edu/instructional-programs/automotive-transportation-technology/general-certificate-technician-ecc/>)
- General Technician Employment Concentration (<https://catalog.msjc.edu/instructional-programs/automotive-transportation-technology/general-technician-ecc/>)
- Geographic Information Science Employment Concentration (<https://catalog.msjc.edu/instructional-programs/geography-geographic-information-science/geographic-information-science-ecc/>)
- Golf and Grounds Concentration Employment Concentration (<https://catalog.msjc.edu/instructional-programs/horticulture-turf-landscape-management/golf-grounds-concentration-ecc/>)
- Graphic Design Employment Concentration (<https://catalog.msjc.edu/instructional-programs/art/graphic-design-employment-concentration/>)
- Internet Authoring Apprentice Employment Concentration (<https://catalog.msjc.edu/instructional-programs/computer-information-systems/internet-authoring-apprentice-employment-concentration/>)
- Irrigation Technician Concentration Employment Concentration (<https://catalog.msjc.edu/instructional-programs/horticulture-turf-landscape-management/irrigation-technician-concentration-ecc/>)
- Landscaping Operation Concentration Employment Concentration (<https://catalog.msjc.edu/instructional-programs/horticulture-turf-landscape-management/landscaping-operation-concentration-ecc/>)
- Leadership Development Employment Concentration (<https://catalog.msjc.edu/instructional-programs/leadership/leadership-development-ecc/>)
- Medical Assisting Preparation Employment Concentration (<https://catalog.msjc.edu/instructional-programs/medical-assisting/medical-assisting-preparation-ecc/>)
- Microsoft Applications Concentration Employment Concentration (<https://catalog.msjc.edu/instructional-programs/business-office-administration/microsoft-applications-concentration-ecc/>)
- Private Security and Loss Prevention Employment Concentration (<https://catalog.msjc.edu/instructional-programs/administration-justice/private-security-loss-prevention-ecc/>)
- Project Management Concentration Employment Concentration (<https://catalog.msjc.edu/instructional-programs/business-business-administration/project-management-concentration-ecc/>)
- Social Media Specialist Employment Concentration (<https://catalog.msjc.edu/instructional-programs/digital-media/social-media-specialist-ecc/>)
- Video Production Employment Concentration (<https://catalog.msjc.edu/instructional-programs/digital-media/video-production-ecc/>)
- Viticulture, Enology and Winery Technology Employment Concentration (<https://catalog.msjc.edu/instructional-programs/wine-industry-hospitality/viticulture-enology-winery-technology-ecc/>)
- Wine Hospitality and Salesmanship Employment Concentration (<https://catalog.msjc.edu/instructional-programs/wine-industry-hospitality/wine-hospitality-salesmanship-ecc/>)