COOPERATIVE WORK EXPERIENCE EDUCATION

Program Description

Cooperative Work Experience Education (CWEE) is based on the principle that well-educated individuals develop most effectively when their educational journey incorporates work experience. The CWEE internship program allows students to earn college credit from applying knowledge gained in their courses to an actual work setting. It is designed to expand students’ knowledge, increase job readiness and marketable skills, build confidence, and strengthen work habits. Students earn course credits for paid or unpaid (voluntary) supervised work experience.

Research shows that employers are more likely to hire employees who participate in college work-based learning programs. CWEE courses are integrated into Career Education programs and designed to enhance the total development of our students while preparing them for the job market. Through CWEE, MSJC and employers collaborate to provide student-centered instruction and realistic employment experiences in business, industry, government and human services. To find out more about how to obtain an internship, please visit CWEE at msjc.edu/careereducation/cwee/.

Career Education Programs

- Administration of Justice (https://catalog.msjc.edu/instructional-programs/administration-justice/)
- Allied Health (https://catalog.msjc.edu/instructional-programs/allied-health/)
- Audio & Video Technology (https://catalog.msjc.edu/instructional-programs/audio-video-technology/)
- Automotive Transportation Technology (https://catalog.msjc.edu/instructional-programs/automotive-transportation-technology/)
- Business Administration (https://catalog.msjc.edu/instructional-programs/business-business-administration/)
- Computer Information Systems (https://catalog.msjc.edu/instructional-programs/computer-information-systems/)
- Diagnostic Medical Sonography (https://catalog.msjc.edu/instructional-programs/diagnostic-medical-sonography/)
- Digital Media (https://catalog.msjc.edu/instructional-programs/digital-media/)
- Engineering Technology (https://catalog.msjc.edu/instructional-programs/engineering-technology/)
- Fire Technology (https://catalog.msjc.edu/instructional-programs/fire-technology/)
- Geographic Information Science (GIS) (https://catalog.msjc.edu/instructional-programs/geographic-information-science/)
- Golf Course/Turf Management (https://catalog.msjc.edu/instructional-programs/horticulture-turf-landscape-management/)
- Legal Studies (https://catalog.msjc.edu/instructional-programs/legal-studies/)
- Management/Supervision (https://catalog.msjc.edu/instructional-programs/management-supervision/)
- Nursing (https://catalog.msjc.edu/instructional-programs/nursing-registered-nursing/)
- Office Administration (https://catalog.msjc.edu/instructional-programs/business-office-administration/)
- Photography (https://catalog.msjc.edu/instructional-programs/photography/)
- Real Estate (https://catalog.msjc.edu/instructional-programs/real-estate/)
- Teacher Education & Development Studies (https://catalog.msjc.edu/instructional-programs/teacher-education-development-studies/)
- Technical Theater (https://catalog.msjc.edu/instructional-programs/theater-arts/)
- Water Technology (https://catalog.msjc.edu/instructional-programs/water-technology/)
- Wine Industry & Hospitality (https://catalog.msjc.edu/instructional-programs/wine-industry-hospitality/)

Contact Information

Menifee Valley Campus

cwee@msjc.edu
(951) 672-MSJC (6752)
1-800-452-3335
Career Education (951) 222-7343

Enrollment Requirements

Students currently enrolled at MSJC have the option of registering for an Occupational Work Experience course which focuses on their career goals, or a General Work Experience course that is not related to their specific educational goals. Participating in the CWEE program begins with completing Orientation. Other steps include:

STEP 1: Students must be currently enrolled at Mt. San Jacinto College.

STEP 2: For Occupational Internships, students could be working or have identified a job directly related to their major. This is not a requirement for General Internships. Positions can be paid or unpaid (service-oriented, voluntary).

STEP 3: Students should have completed at least one course in their major. Some disciplines require completion of all core courses to be eligible to participate.

STEP 4: Students are required to attend a CWEE Orientation to receive information about the program and complete the required paperwork, including the CWEE Application and Training Plan. Orientations are held prior to the beginning of the semester.

Required Work Hours per Unit

Students need a minimum of 75 hours of paid work, or 60 hours of voluntary work, for each unit of credit.

<table>
<thead>
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<th>Paid</th>
<th>Unpaid</th>
<th>Units</th>
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<td>6</td>
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<tr>
<td>525-599</td>
<td>420-479</td>
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<tr>
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<td>480+</td>
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</table>
The maximum total number of units that can be earned is 16 units.

Learning Outcomes
CWEE courses incorporate Career Development and New World of Work (NWoW) content to assist with resume building, increasing employability skills, career exploration, and the job search process. Students participating in the program will be able to:

- Apply critical thinking, research, analysis and resolution for work-related and personal objectives.
- Develop and apply personal skills, attitudes, and competencies in the workplace and within the course-related activities.
- Convert classroom instruction to the employment environment through the development and attainment of three (3) learning objectives.
- Write specific, measurable, achievement, relevant and time (S.M.A.R.T.) objectives to new or expanded workplace responsibilities.
- Build self-identity and confidence as a worker through individual attention given by the CWEE team, instructor, and employers.
- Demonstrate effective communication and technological awareness through the use of technologies (Internet, email, and telephone) in ways appropriate to the course.
- Demonstrate accountability for personal actions at work and as it relates to the course.
- Research resources for education and/or career options.